

CONSTITUTION of Ventura Independent Beer Enthusiasts (VIBE)

ARTICLE ONE

Section 1. Name

The name of this organization shall be the VENTURA INDEPENDENT BEER ENTHUSIASTS (VIBE)/the club.

Section 2. Purpose

The purpose of the VENTURA INDEPENDENT BEER ENTHUSIASTS (VIBE) shall be to encourage all members:

- To mature as brewers and beer enthusiasts;
- To promote the dissemination of knowledge in the art of brewing;
- To encourage and reward individuals dedicated to the brewing arts;
- To educate the beer connoisseur in identifying the components of beers;
- To foster the responsible use of the products of our craft; and
- To celebrate the fruits of our labors.

Section 3. Membership

The membership of VIBE shall be open to any person of legal drinking age who enjoys fine beers, meads, ciders or wines either by making their own or by enjoying the work of others.

Section 4. Headquarters

The headquarters of VIBE shall be within Ventura County, CA.

ARTICLE TWO

Officers, Elections and Duties

Section 1. Officers

The officers of the club shall consist of the president, vice president, secretary/ treasurer & Public relations/activity director. Additional offices may be added by majority vote of the club at any regular business meeting.

Section 2. Elected Officers

The elected officers of the club shall be: President, Vice President, Secretary/Treasurer, and Public Relations/Activities Director. An elected office may be occupied by more than one person subject to Board approval.

Section 3. Term of Office

All offices shall be held for a period of one year, commencing at the NOVEMBER meeting following elections, and terminating AFTER ELECTIONS, one year later.

Section 4. Removal from Office

Any officer missing three Board of Directors meetings and/or six membership meetings during his/her term of office, without reasonable excuse, shall be removed from office and replaced as soon as possible. A reasonable excuse shall be determined by the Board of Directors.

Any officer, as determined by a majority of the Board of Directors, found not performing his/her duties, may be removed from office, subject to the approval by a majority vote of the membership at the next membership meeting following a report from the Board of Directors to the membership.

Section 5. Vacancy of Office

Any interim vacancy on the Board of Directors shall be filled by appointment by the Board of Directors, subject to the approval by a majority vote of the membership at the next membership meeting following the vacancy.

In the event the membership votes down the appointment by the Board of Directors, there will be open nominations for the vacant office and an election held at said membership meeting to fill the vacancy.

Section 6. Returning of Ventura Independent Beer Enthusiasts (VIBE) Property

All elected officers and any members, upon completion of their term in office or assignment, shall return to the Ventura Independent Beer Enthusiasts (VIBE) any and all papers, documents, passwords and property deemed to be important to the operation and history of, and belonging to, VIBE. Failure to comply may result in expulsion from the club and civil action if deemed necessary.

ARTICLE THREE

Duties of Elected Officers

President

The duties of the President shall be as follows:

- To uphold the Constitution and By-Laws of the club
- To interpret the Constitution and By-Laws of this Club when necessary.
- To set the theme and agenda for the meetings.
- To call meetings to order and conduct them in an orderly manner.
- To call for special meetings when necessary.
- To form committees when necessary.
- Shall be an ex officio member of all committees.
- Shall have no vote on motions made at membership meetings and/or Board of Directors meetings, except to break a tie.

Vice-President

The duties of the Vice-President shall be as follows:

- To assist the President with his/her duties.
- To coordinate and organize VIBE competition efforts as the head of the Competition Committee.

- To present certificates of achievement.
- If the President is absent from a meeting, the Vice-President shall assume the President's power for that meeting.

Secretary

The duties of the Secretary shall be as follows:

- To take the minutes of Board of Directors meetings and membership meetings
- To maintain a file of all minutes
- If the President and Vice-President are both absent from a meeting, then the Secretary shall chair the meeting
- To submit a report to the Board of Directors on a quarterly basis, or when requested by the President.
- Maintain an inventory of the Club's assets and to whom the assets are checked out
- Maintain federal, state, and local reports on behalf of the Club
- To proctor nominations and elections.

Treasurer

The duties of the Secretary/Treasurer shall be as follows:

- To administer the club's finances.
- To collect and document monies owed to the club.
- To manage the club's Check book and arrange to have the President, Vice President and him/herself (Treasurer) to have check signing authority.
- To reimburse expenses incurred by members on behalf of the club.
- To submit a report to the Board of Directors on a quarterly basis, or when requested by the President.
- Maintain a roster of paid members.
- Notify members to be dropped from membership for failure to pay dues
- Be a signatory on the Club financial accounts including the checking account.
- Present an annual budget.
- Conduct annual audits of the treasury.
- To proctor nominations and elections.

Public Relations

The duties of the Public Relations Director shall be as follows:

- To promote the Ventura Independent Beer Enthusiasts (VIBE) to the media and the public at large.
- To maintain a scrapbook of the Club's history and events, including, but not limited to, photographs.
- To assist in club publications, including, but not limited to, newsletters, posters, flyers, etc.
- To encourage and coordinate the scheduled club shop brewing sessions, including finding brew masters, brewers and brewing times.
- To arrange the club festivals, tours, workshops and seminars in which the Club may participate.

- Design and maintain the club's online presence. The site shall contain news and scheduling information, archives of recipes, photos, newsletters and other items deemed pertinent.
- To maintain the inventory and disperse of club gear, e.g. t-shirts, hats, glasses and more.

Activities Director

The duties of the Public Relations Director shall be as follows:

- To encourage and coordinate the scheduled club shop brewing sessions, including finding brew masters, brewers and brewing times.
- To arrange to have guest speakers and demonstrations at membership meetings.
- To arrange the club festivals, tours, workshops and seminars in which the Club may participate.

Member(s) At Large

The unelected and optional position of Member at Large is designated for member(s) approved by the Board of Directors who wish to actively participate and comment on the governance of the club. They shall have no official authority or duties except those prescribed to them by the Board of Directors.

ARTICLE FOUR

Meetings

The club shall meet on a regular basis as prescribed in the bylaws. Special meetings, may be called as necessary by the President.

ARTICLE FIVE

Quorum

The voting quorum at a club meeting shall be no less than 25% of the paid membership as reported during the annual dues period (April). A quorum at a Board of Directors meeting shall consist of one half of the Board of Directors plus one.

ARTICLE SIX

Amendments

Amendments to the constitution must be voted upon within 60 days of the proposal.

Adopted this September 19th, 2019 by majority vote of the membership present and attested to by the undersigned officers.

Georgia Flair, President

Andrew Carter, President Emeritus